

Brothersville Event Center—Christmas Market

Saturday, December 13, 2025
4536 Brothersville Rd./4977 Windsor Spring Rd.
Hephzibah, GA 30815

Schedule:

Vendor Arrival and Set-Up: 9:00am-10:00am

Parade starts at 10:00am and the Market opens to the public immediately following the parade.

Fee:

\$25 for a 10'x10' vendor space. Indoor spaces will be filled first. If more vendor spaces are needed, we will have space available outside. *Tables are not included. Vendors must bring their own tables.

Guidelines:

- All vendors must provide a list of produce/food items to be sold at the market
- Merchandise or set-up cannot block aisles, encroach on other vendor spots, or block public walking areas. Any vendor violating this will be asked to relocate their materials. Vendor spaces are 10'x10'. If you require more space, you will need to rent 2 booths.
- Vendors are responsible for maintaining and cleaning their vending location. Vendors may not leave the premises after the market until all trash, debris, and waste is cleaned up and disposed of.
- The City of Hephzibah has the authority to uphold and enforce all rules and guidelines listed above and may terminate your contract at any time.
- Smoking and vaping are not permitted in the center or on the porches. Smoking and vaping are permitted in the **parking lot only**.

Vendor Name: _____

Address: _____

Phone: _____ Email Address: _____

Business Name & Address: _____

Emergency Contact Name / Number: _____

Description of items to be sold: _____

If applicable, are your products locally grown?: _____

Fees must be paid by cash, check, or money order when the application is submitted. We will not make payment arrangements the day of the event.

All NSF checks will be charged a \$35 NSF fee per check.

PLEASE MAKE ALL CHECKS PAYABLE TO: CITY OF HEPHZIBAH
MAIL TO: CITY OF HEPHZIBAH | PO BOX 250 | HEPHZIBAH, GA 30815
IN PERSON: CITY HALL | 2530 HWY 88 | HEPHZIBAH, GA 30815
EMAIL APPLICATION TO: THEAGFTF@GMAIL.COM | QUESTIONS? CALL (706) 592-4423

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Liabilities

I have read and agree to the guidelines for the Brothersville Event Center Christmas Market and do hereby request the use of the facilities as outlined. I hereby agree to indemnify and hold harmless the City of Hephzibah from and against all liabilities for any injury to person or property which may be suffered by me or my party arising out of or in any way connected with participation in the rental noted above. I hereby agree to indemnify and hold harmless the City of Hephzibah from and against all liabilities for any canceled events, including refunds of rental fees and/or any other monetary obligations or losses resulting from such a cancellation, whether such cancellation is due to the decision of the Lessee or by acts of God. By signing below, I declare I have read, understand, and agree to abide by the existing said guidelines. I understand that I may request a copy of the guidelines for my possession.

I hereby release the City of Hephzibah from any claim, demand, lawsuit, action, or cause of action which may occur. This would include any illness, injury, or accident incurred or suffered by any livestock or individuals while participating or spectating at the Brothersville Event Center facility.

Vendor Signature: _____ Date: _____